



# Operating Rules

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## UCT Prague - Běstvína camp base

Běstvína 155, ZIP code 538 45

### 1. Contact information

UCT Prague - Běstvína camp base  
Běstvína 155, ZIP code 538 45

Camp management:

UCT Prague– Administration of University Facilities  
Prague 4 - Kunratice, K Verneráku 950 ID: 60461373  
Phone: 220 447 206 or 220 447 126  
e-mail: [rekreace.suz@vscht.cz](mailto:rekreace.suz@vscht.cz)

Camp base manager:

Pavel Spěvák  
Phone: 469 662 131, 601 341 689  
e-mail: [spevakp@vscht.cz](mailto:spevakp@vscht.cz)

### 2. Basic information about the camp base

- the complex is located at the foot of the protected landscape area called Železné hory (Iron Mountains) near the village of Běstvína,
- the campsite is situated in the middle of the forest and connects to the pond,
- access to the camp is via a forest road with the possibility of parking in a reserved parking lot
- The camp facilities include:
  - central building (with WiFi) with kitchen and dining room for about 150 people - central sanitary facilities
  - 2 club rooms for about 25 people each
  - 4 clay sports fields and a grass football field
  - 1 building with 10 rooms consisting of: 7 x 4 beds and 3 x 2 beds = 34 beds (with a shared club room and possibility of additional heating)
  - 9 log cabins consisting of: 8 x 6 beds and 1 x 3 beds = 57 beds (with electric lights and electrical sockets)
  - 40 cottages for 2 people each = 80 beds (with electric lights and electrical sockets)
  - infirmary with 1 bed for nursing staff + 2 rooms consisting of 2 + 2 = 5 beds (with own sanitary facility)
  - more information at: [www.vscht-suz.cz](http://www.vscht-suz.cz)



### 3. Use of the campsite

The camp base is mainly used for the following activities:

- school-wide events (competitions, seminars, introductory and sports courses, etc.),
- events organized by individual faculties and parts of the university,
- other activities organized by staff or students,
- recreation of employees, students and their family members or friends,
- commercial use within the free capacity (children's camps, recreation, training, seminars, sports and social events for other interested individuals and legal entities).

### 4. Booking and payment

- Booking is to be made through the Reservation Office of the Management Department belonging to the Administration of University Facilities of UCT Prague.

Phone: 220 447 206, 220 447 126,

e - mail: [rekreace.suz@vscht.cz](mailto:rekreace.suz@vscht.cz) or [rekreace@vscht-suz.cz](mailto:rekreace@vscht-suz.cz)

- Payments for the stay are usually made via an invoice issued on the basis of the stay reservation. Payment is due before the start of the stay (payment after the end of the accommodation is possible only after prior agreement with the reservation department).
- The local additional fee for the stay is to be paid after arrival in accordance with the currently effective legal regulation of the Běstvína municipality (it is also possible to pay the fee via bank transfer after prior agreement with the Reservation Department).

### 5. Basic instructions for accommodation

- The start of the stay is realised every day from 14.00 till 18.00, stay termination then until 10.00 (exceptions are possible after agreement with the manager).
- Boarding/starting the stay shall take place after presenting your ID cards and confirming the realisation of the payment for the given stay (in case of groups, these documents and lists of persons shall be submitted by their manager or head).
- The manager will hand over the allocated accommodation facilities to the guests, provide the appropriate number of bed linen and acquaint the guests with the operation of the camp.
- At the camp base, there are quiet hours from 22:00 to 06:00 (exceptions can be allowed after mutual agreement with the manager).



- All facilities and equipment of the camp base are the property of the operator and without the knowledge of the manager it is forbidden to use this inventory or move it in any other way than intended.
- Camp fires are only allowed in designated places where permanent fireplaces are set up.
- Free camping outside the accommodation facilities is possible only after agreement with the manager and only in designated places.
- In the event of any damage, the manager of the camp base shall make a record recognising the obligation of the person/s concerned to compensate for the damage they caused, including a proposal how to resolve it.
- The stay of animals is possible only with the prior consent of the manager.
- Parking is possible in reserved parking areas exclusively.
- Smoking is forbidden in all of the buildings.
- At the end of the stay, guests shall perform essential cleaning of the accommodation units and hand over all the borrowed inventory, including bed linen, to the manager.

*Prepared in Prague on: 20. 10. 2022*

*Jaromír Příhoda*

*Approved on: 20. 10. 2022*

*Ing. Stanislav Starý*

*Note:*

*The camp base is the subject of gradual and complete reconstruction. This process is divided into several stages and will gradually involve all the buildings, sports fields and other related areas.*